iWeb Development

User Manual

Exact Online Accounting basic-WooCommerce synchronization

Introduction

Thank you for choosing the Exact Online connector from iWebDevelopment. In this user manual the various parts of the connector are explained as well as a brief overview of the synchronization with Exact Online. Do not hesitate to contact iWebDevelopment in case of questions!

The following chapters have been included in this document:

1. Requirements
2. Accounts
3. Sales entries

Requirements

For correct functioning of the synchronization it is important that your online shop meets the following requirements:

- WooCommerce 2.1 or above

- Functioning WooCommerce API

- Standard WooCommerce configuration

- Permalinks enabled

- No price or discount affecting extensions

- Only default WooCommerce order states

1. Accounts / Customers

When an order is placed in the WooCommerce shop, the customer will be synchronized as an account in the Exact Online CRM system. The data from the invoice created by WooCommerce will be synchronized. The following table shows which account data will be imported from WooCommerce into Exact Online:

WooCommerce - Customer	Exact Online - Account-information
Company name	Name
First name - Prefix - Last name	Name (if company name is empty)
Address 1	Address 1
Address 2	Address 2
Postal code	Postal code
City	City
Country	Country
Phone number	Phone
E-mail	E-mail

WooCommerce - Customer	Exact Online - Contact- information
First name	First name
Last name	Last name
Phone number	Phone
E-mail	E-mail

1. Accounts / Customers

2. Sales entries

When an order is placed in WooCommerce with the correct status*, the content of the invoice will be synchronized as a sales entry to Exact Online. The following data from the headers will be synchronized as a sales entry:

WooCommerce - Order / Invoice	Exact Online - Sales entry
Ordering customer	Account from section 1
	Salesjournal*
Invoice date	Entry date
	Payment condition**
Order number - Invoice number	Description
Order number	Your reference
Order number	Payment reference

* During the installation you can provide the minimal status of an order for it to be eligible for synchronization to Exact Online

** Salesjournal code is determined during the configuration part of the installation.

*** This is the payment condition which has been configured during the installation of the connector.

The data of the sales entry (the lines) will synchronized based on the following information from the WooCommerce invoice:

WooCommerce - Order / Invoice lines	Exact Online - Sales entry lines
	General ledger account*
Description	Description
Amount	Quantity
Total price	Total price (including VAT)
	VAT-code**

* General ledger account:

1. For products:

WooCommerce does not yet provide an entry field for VAT numbers. Therefore we cannot check VAT numbers using the EU-VIES service. All revenue made from the WooCommerce store will be recorded under the same general ledger account. When the WooCommerce API will start supporting VAT numbers, iWebDevelopment will develop these features.

2. For shipping- and/ or payment costs:

The sales entry uses 2 separate lines for the shipping and/ or payment costs. These will be derived from the general ledger accounts as configured during the installation.

** VAT-code

If the customer is from the EU, the VAT-code will be used based on the VAT rate from WooCommerce, and use the VAT-code as configured during the installation.

If the customer does not reside in the EU, the export VAT-code will be used as configured during the installation.

Important

- Make sure you have created a new financial year before the start of a new year. This will make sure the connector can keep functioning properly.
- The general ledger accounts in Exact Online should not contain a VAT code.
- In case you change the domain or when there is a change to for example HTTPS you need to make sure you have indicated this to us.
- Accounts should not be deleted, deduplicated or recreated in Exact Online to ensure correct functioning of the connector.